

Guidelines to Authors

(revised version, March 2010)



About WILDLIFE BIOLOGY

WILDLIFE BIOLOGY (Wildl. Biol.; ISSN 0909-6396) was initiated in 1994 by the Nordic Council for Wildlife Research (NKV) and is published four times a year, in March, June, September and December.

WILDLIFE BIOLOGY is listed in Current Contents/Agriculture, Biology & Environmental Sciences and is cited in BIOSIS/Biological Abstract and Zoological Record, in CABS (Amsterdam) and Cambridge Scientific Abstracts.

Authors are advised to consult the latest issue of the journal, and follow the conventions for section headings, tables, captions, references, quotation marks, abbreviations, etc. Articles of ≤10 printed pages are published without page charges. For articles of >10 pages, there is a page charge of 500,00 DKK per page above 10.

Submission and manuscript preparation

To submit a manuscript, please go to our online submission site at: <http://www.editorialmanager.com/wildbio/default.asp> and follow the on-screen instructions.

Manuscripts should be typed with precision and clarity in English using the active voice and first person whenever appropriate.

Manuscripts, including tables and table and figure legends, should be typed with double spacing and 3-cm margins, and all pages and lines must be numbered.

Manuscripts submitted must be complete with figures, tables and legends. Figures, figure legends and each table, including its legend, should be on separate pages (please retain the original figure files until the manuscript has been printed).

Nouns and collective terms should be written in small letters (e.g. gadwall, red squirrel, ducks, mustelids) and hyphens should be used (e.g. white-fronted goose, yellow-necked mouse). However, do not hyphenate words at the end of lines.

Descriptive terms that may be familiar only to specialists should be avoided.

Text citations should be given in parentheses and should include surname(s) - separated with & - and year for up to two authors (Laursen & Frikke 2008), and surname et al. and year when more than two authors are contributing (Fernandez et al. 2004). Multiple citations should be given first in chronological and secondly in alphabetical order (Floyd et al. 1978, Ackerman et al. 1984, Weaver 1993, R  he et al. 2003, Jethva & Jhala 2004, R  he et al. 2007). Citations should be separated by commas.

Italics should be used to highlight words in foreign languages, including scientific names but excluding et al., e.g., i.e. and Greek letters. Italics should rarely be used for emphasis. In references, please italicise scientific names in titles.

Both the English and the scientific names of all organisms should be provided when they are first mentioned

(roe deer *Capreolus capreolus*); afterwards only the English name should be used.

Footnotes should be avoided; most footnote material can be incorporated into the text or legends for the benefit of readers, editors and printers.

Measurements and their designated abbreviation should be given according to the International System of Units (SI), but if the original measurements are made in non-SI units, the actual values and the units should be given with SI equivalents inserted in parentheses at appropriate points.

Measurements should be given in the metric system.

Abbreviations of statistical terms should conform to the latest edition of the CBE Style Manual (may be purchased from the Council of Biology Editors, 111 E Wacker Drive, Suite 200, Chicago, IL 60601-4298 USA), which is recommended for details of style.

Presentation

Title page; the first page should be a cover sheet including:

- an informative and short title with a maximum length of 13 words or 100 characters
- authors names and addresses, telephone numbers, fax numbers, e-mail addresses, and institutional affiliation during the period when all or most of the research was done,
- a maximum of seven key words given in alphabetical order.

If different, present addresses, telephone numbers, e-mails addresses, etc., should be given. Highlight the name and e-mail address of the author to whom correspondence and proofs should be sent. It is the responsibility of the corresponding author to keep the Editorial Office informed about changes in affiliations, etc.

Abstract; after the title page the paper must include an Abstract not exceeding 350 words. It should summarise the purpose, methods, results and major conclusions and should be written without indentations and paragraphs. Speculation and literature citations must be avoided in the Abstract.

Body of the article; this should follow the Abstract and should preferably be organised in sections labelled 'Introduction', 'Material and methods', 'Results' and 'Discussion'. In long articles a section of 'Conclusions' may be recommended. If the nature of the research requires a different organisation, clearly specify the level of each section heading by using bold, italics and/or font size. Please be consistent and use the same typesetting for level 1, 2 and 3 headings throughout the article. Do not use more than three levels of headings.

The 'Introduction' should include the motivation or pur-

pose of the research and state questions to be answered.

'Material and methods' should provide sufficient information to allow someone to repeat the work; i.e. a clear description of the experimental design, sampling procedures and statistical procedures should be included.

In 'Results', your results should be presented concisely and without interpretation.

In 'Discussion', the results of your study should be carefully differentiated from those of other studies.

Acknowledgements; all acknowledgements should be given under this heading. 'Acknowledgements' should follow the discussion and should start with the word *Acknowledgements* (in italics), followed by a hyphen (-) and then the text starting with a small case letter.

References; all citations given in the text should be listed here. All references should be carefully checked both to make sure they are correct and to make sure that no references listed in the text are omitted in 'References' and vice versa. Authors' surnames should always be written in full in 'References', also when more articles by the same author(s) are cited.

All journal titles should be spelled out completely. When unavoidable, title abbreviations of serial publications should follow the International Serial Data System (ISDS).

Titles of articles cited should be spelled out completely and written in lower case letters. When symposia and conference proceedings are cited, please give the name(s) of the editor(s) as well as the name and location of the publisher, all written in full without abbreviations.

Abstracts or unpublished material should not be listed in 'References', but may be listed in the text as pers. obs. when originating from the author of the paper (if there are more authors, please give the initial and last name of the author who made the observation). When citing unpublished work done by others please give the initial and last name of that person followed by pers. comm. The two should be separated by a comma (J. Madsen, pers. comm.). When citing unpublished data reports or manuscripts, please give the initial and last name of the author(s) followed by unpubl. data (J. Madsen, unpubl. data).

Authors are responsible for the accuracy of all citations both in the text and in 'References'. Arrange your references according to the following system:

For periodicals:

- Metsaranta, J.M. 2008: Assessing factors influencing the space use of a woodland caribou *Rangifer tarandus caribou* population using an individual based model. - *Wildlife Biology* 14(4): 478-488.

For books:

- Fowler, M.E. 1995: *Restraint and Handling of Wild and Domestic Animals*. - Iowa State University Press, Ames, 470 pp.

For multi-author books:

- Morrison, M.L., Block, W.M. & Strickland, M.D. 2008:

Wildlife Study Design. - Springer Verlag, New York, 424 pp.

For proceedings:

- Madsen, J. 1993: Managing hunting disturbance for wise use of Danish waterfowl. - In: Moser, M., Prentice, R.C. & van Vessem, J. (Eds.); *Waterfowl and wetland conservation in the 1990s. A global perspective. Proceedings of an International Waterfowl Research Bureau symposium, St. Petersburg Beach Florida, USA, 12-bureau, IWRB Special Publication 26: 93-96.*

When referring to articles written in other languages than English, give the title in the original language. If the article contains an English summary with a title give the language and the title of the summary in parentheses after the original title (In 'language' with English summary: Title in English...), e.g.:

- Anker-Nilssen, T. & Øyan, H.S. 1995: Hekkebiologiske langtidstudier av lunder på Røst. (In Norwegian with an English summary: Long-term studies of the breeding biology of Puffin at Røst.) - *Norwegian Institute for Nature Research, Fagrapport* 15: 1-48.

If the article has an untitled English summary, please indicate so in parentheses after the reference, e.g.:

- Clausager, I. 2004: Vingeindsamling fra jagsæsonen 2003/04 i Danmark. - *Danmarks Miljøundersøgelser, Faglig rapport fra DMU nr. 504, 70 pp.* (In Danish with an English summary).

If the article does not contain an English summary, give the language in parentheses after the reference, e.g.:

- Sunde, P., Asferg, T. Andersen, P.N. & Olesen, C.R. 2008: Hvor nedlægges krondyrene - og hvorfor? Betydningen af landskab, urbanisering og tidligere udbredelse for lokale jagtudbytte af krondyr i Jylland i jagsæsonen 2001/02. - *Danmarks Miljøundersøgelser, Aarhus Universitet, Faglig rapport fra DMU nr. 690, 38 pp.* (in Danish).

For references available on the internet only, please supply the full reference followed by: Available at: <http://xxxxx>, and indicate when the site was last visited by adding: (Last accessed on xx (date) xx (month) xxxx (year)).

If an article has a DOI number, please give this at the end of the reference.

Tables; tables should follow 'References' and should be numbered consecutively. Each table should be given on a separate page with the associated table legend on the same page.

Table and figure legends; should follow the tables and overlapping or duplicate material in text and figure/table legend should be avoided. The legends should be numbered consecutively and should be checked carefully with

numbers of tables/figures. The legends should be short, precise and informative and strictly connected to the individual table/figure, to facilitate reading out of context with the body text.

Figures; should be numbered consecutively.

- Figures should be designed to standard widths of 75, 100 or 155 mm; if this is not possible, please make sure that all your figures are submitted in standardised widths.
- Type axis titles in capital letters in a size 3-5 points larger than the axis numbering, and clearly separate the axis titles from the axis numbering by leaving an empty space of 5-8 mm in between.
- In axis titles include only essential information sufficient for ease of comprehension by the reader, and minimise the use of parentheses in axis titles, whenever possible. If parentheses cannot be avoided, type their contents in lower case letters.
- Type the axes, axis titles, axis numbering and the text inside figures using a font that is clear and easy to read, e.g. Helvetica or Arial. If you use other fonts, please remember to embed them in your file.
- Do not fit too many curves, histograms, etc., into one single figure. To avoid this we recommend that figures be divided into subfigures to be placed horizontally or vertically, dependent on the number of subfigures beside or underneath each another. If you choose this solution, please mark each subfigure in alpha numerical order, using capital letters, e.g. A), B), C), placed at standardised positions, e.g. top right corner.

Any deviations from the above-mentioned guidelines causing extra printing expenses due to changes or adjustments in the layout may be charged to the author.

The style of figures and tables should be uniform and the text should be written in the same style as the general body text.

Inclusion of black and white photographs is encouraged. The resolution of the photographs should, however, be high enough to ensure clear printing in widths of 155 mm.

Colour photographs should be avoided, but may occasionally be accepted at the full cost of the author.

Appendices; extensive or detailed data sets or statistical information may be included as Appendices after the Figures, when needed and relevant for the readers perception of the science, or when they make up essential documentation. Use of appendices should be minimised.

Appendices should be numbered consecutively using Roman numerals.

Some extensive data sets, mathematical proofs and other information that will be of interest to only a small subset of readers are too costly to publish in the journal. These can be made available to readers on our web site. In such cases a footnote giving instructions on how to access the supplement will be printed in the article.

After submission

Authors will be notified of receipt of their manuscript.

A designated Associate Editor will, together with the Editor-in-Chief, be responsible for review and final acceptance or rejection of the manuscript. If the topic and treatment seem appropriate for the journal, the manuscript will be reviewed by at least two scientists with expertise in the subject.

A decision on the manuscript may generally be expected within 2-3 months after submission; delays in obtaining reviews may prolong this period.

Depending on the degree of revisions requested and specified by the Associate Editor, revised versions must be completed and uploaded through our online submission system at: <http://www.editorialmanager.com/wildbio/default.asp> no later than three months after receipt. Any deviations from the scheduled deadline of revision should be agreed upon by the Associate Editor. Revisions uploaded after the scheduled deadline will be considered as new submissions and will be treated as such.

Having received notice that the article has been accepted for publication, the author should without hesitation send the final version of the article including figures and tables to editorial_office@wildlifebiology.com. Please name the accepted article 'reference no_final accepted version'. The Editorial Office will now carry out a technical revision of your article which will be sent to you for proofreading/approval before being sent to the printers. Together with the technical revision you will receive a form on which you transfer the rights of your article to WILDLIFE BIOLOGY. This form must be signed and returned to the Editorial Office together with your comments to the technical revision. When your article has been set, galley proofs will be sent to the corresponding author for approval. The galley proofs together with any comments must be returned to the Editorial Office without hesitation to avoid publication delays. Major modifications and excessive alterations in the galley proofs are only accepted at the full expense of the author.

The corresponding author is responsible for keeping the Editorial Office informed about changes in his/her address (including phone and fax numbers, and e-mail addresses), so that proofs and print will not be delayed.

The corresponding author will receive a pdf-file of the printed article free of charge. The pdf-file may be distributed freely under the constraints of international copyright law. In addition to the pdf-file the corresponding author will receive complimentary copies of the issue for him/herself and each of his/her coauthors.

Authors are invited to submit abstracts of accepted articles in their national language. Such abstracts will be uploaded to our website and will thus be accessible through the internet.

Manuscripts that do not conform to the instructions given above may be returned to the authors for correction before consideration.

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